

Ha Noi, June 1, 2025

INVITATION LETTER
TO THE 2025 ANNUAL GENERAL MEETING OF SHAREDHOLDERS
OCEAN GROUP JOINT STOCK COMPANY

Business Registration No.: 0102278484

Head Office Address: 23rd Floor, Leadvisors Tower, 643 Pham Van Dong Street, Co Nhue 1 Ward, Bac Tu Liem District, Hanoi

The Board of Directors of Ocean Group Joint Stock Company respectfully announces the convening of the 2025 Annual General Meeting of Shareholders as follows:

1. Time: 08:30 AM, June 27, 2025
2. Venue: Hung Vuong Hall, Dusit Le Palais Tu Hoa Hanoi Hotel, Nhat Tan Ward, Tay Ho District, Hanoi
3. Participants: Shareholders eligible to attend the 2025 Annual General Meeting of Shareholders, as per the list of securities holders provided by the Vietnam Securities Depository and Clearing Corporation as of May 27, 2025.
4. Registration, attendance confirmation, and submission of comments: To ensure smooth organization, shareholders are kindly requested to register, confirm attendance, and send comments on the matters discussed in the meeting agenda before 5:00 PM on June 16, 2025, via telephone at 0398618018 or email the Organizing Committee at info@oceangroup.vn.

Notes:

- All travel and accommodation expenses shall be borne by the shareholders.
- Shareholders or authorized representatives attending the meeting must bring the Invitation Letter, ID Card/Citizen Identification/Passport, and the original Power of Attorney (if attending as an authorized representative). The authorized representative must present the original Power of Attorney in the form issued by the Company or a legally valid authorization document in accordance with civil law and the Company's Charter. The authorization must clearly state the name of the individual/organization authorized and the number of shares authorized. In the absence of a valid Power of Attorney, the authorized person will not be permitted to attend the General Meeting of Shareholders.
- Other meeting documents: Shareholders are kindly requested to download them from the Company's website: <http://www.oceangroup.vn>. In case of download failure or non-receipt of documents, please contact the Company directly to receive the documents.

We respectfully invite all Shareholders to attend the General Meeting.

ON BEHALF OF THE BOD
CHAIRWOMAN

(Signed)

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AGENDA
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
OCEAN GROUP JOINT STOCK COMPANY

Time: 08:30 AM, June 27, 2025.

Location: Hung Vuong Hall, Dusit Le Palais Tu Hoa Hanoi Hotel, Nhat Tan Ward, Tay Ho District, Hanoi.

Time	Content
08:30-09:00	Registration of delegates attending the meeting and distribution of documents
09:00-09:25	Opening of the meeting: <ul style="list-style-type: none">- Report on the results of the examination and registration of shareholders attending the meeting- Introduction of the Presidium and the Chairperson of the Meeting- Approval of the Secretary and the Vote Counting Committee- Approval of the Working Regulations of the Meeting- Approval of the meeting agenda
09:25-10:00	Presentation of Documents
10:00-10:30	Discussion at the Meeting on the presented documents
10:30-10:45	Voting on the contents of the presented documents
10:45-11:15	Break and vote counting
11:15-11:25	Announcement of vote counting results
11:25-12:00	<ul style="list-style-type: none">- Secretary presents the Minutes of the Meeting- Approval of the Minutes of the Meeting- Closing of the Meeting

Note: This document may be appropriately amended and supplemented and submitted to the General Meeting of Shareholders for consideration and approval at the Meeting.

**CONFIRMATION OF ATTENDANCE / PROXY AUTHORIZATION
TO ATTEND THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS ⁽¹⁾**

To: The Organizing Committee of the General Meeting of Shareholders Ocean Group JSC.

1. Confirmation of Attendance ⁽²⁾:

1.1. For individual shareholders

Name of shareholder:.....

Citizen ID/Passport No:..... Issued on:.....

Permanent address:.....

Numer of share held:..... Shares

1.2. For instiitutional shareholders:

Name of shareholder:.....

Bussiness Registration No:..... Issued on:.....

Head Office Address:.....

Numer of share held:.....Shares

Legal representative:

Full name:.....Title:.....

2. Proxy Authorization to Attend the Meeting:

Full name:

Citizen ID/Passport No:.....Issued on:.....

Numer of share authorized:.....Shares

3. Scope of Authorization:

The authorized person shall have the full right to attend and vote on behalf of the principal at the 2025 Annual General Meeting of Shareholders of Ocean Group JSC. and to exercise all rights and obligations related to the authorized shares.

4. Responsibilities and Duration of Authorization:

- ✓ I/We take full responsibility for this authorization and undertake to strictly comply with the current laws and the Charter of Ocean Group JSC.
- ✓ The authorized person shall not re-authorize a third party to exercise the rights under this proxy authorization.
- ✓ This authorization is valid from the date of signing until the conclusion of the 2025 Annual General Meeting of Shareholders of Ocean Group JSC.

Signed in, on the day of, 2025

AUTHORIZED PERSON
(Signature and full name)

AUTHORIZER/SHAREHOLDER ⁽³⁾
(Signature and full name, affix seal if organization)

Instructions for Completing the Proxy Authorization Form (Including 3 Key Items), specifically as follows:

1. *This form is valid only for the 2025 Annual General Meeting of Shareholders of Ocean Group Joint Stock Company.*
2. *For shareholders attending the meeting in person without authorizing a proxy: Cross out the information in Section 2 and sign under “Authorizer / Shareholder”, clearly stating the shareholder’s full name at the signature line.*

For shareholders authorizing a proxy: Fill in the proxy’s information in Section 2, and both the shareholder and the authorized person must sign and clearly state their full names at the designated signature areas. The shareholder or authorized representative must bring all required documents as outlined in the Invitation Letter to attend the General Meeting.

3. *Important Notes:*

A Proxy Authorization Form shall be deemed valid when:

- *It is correctly completed with accurate personal information and other required details, and is signed with full names as instructed above;*
- *The total number of shares authorized does not exceed the number of shares owned by the shareholder;*
- *The form is not scratched out, altered, amended, or tampered with in any manner.*

OCEAN GROUP JOINT STOCK COMPANY
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

(Meeting on June 27, 2025)

VOTING CARD

SHAREHOLDER NAME/ LEGAL : **{NAME OF SHAREHOLDER}**
REPRESENTATIVE/ AUTHORIZED PERSON

NUMBER OF VOTES : **{NUMBER} SHARES**

VOTING CODE :

**{SHAREHOLDER
CODE}**



This voting card is only valid for the 2025 Annual General Meeting of Shareholders of Ocean Group Joint Stock Company held on June 27, 2025.

OCEAN GROUP JOINT STOCK COMPANY
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
(Meeting on June 27, 2025)

(SAMPLE) VOTING BALLOT

 / SHAREHOLDER CODE (ATTENDING)

I. Shareholder/Shareholder Representative Information

1. Shareholder Name/Legal Representative/Authorized Person: {NAME OF SHAREHOLDER}
2. Number of shares held and/or authorized: {NUMBER} Shares
3. Number of votes: {NUMBER} Shares

II. Voting results:

content	Invalid ballots (for the Ballot Counting Committee)
1. Report on the results of business operations in 2024 and the business plan for 2025 Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	
2. Report on the activities of the Board of Directors Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	
3. Report of the independent member of the Board of Directors; Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	
4. Report of the Board of Supervisory Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	
5. Report on the approval of the 2024 Audited Financial Statements Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	
6. Report on selection of independent audit firm for 2025 Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	
7. Report on the remuneration payment to the BOD and the BOS for 2024 Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	
8. Report on remuneration plan for the BOD and BOS in 2025 Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	
9. Report on profit distribution plan in 2024 Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	
10. Report on changing the composition of the Company's Board of Directors Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	
11. Report on the change of Legal Representative of the Company Approve <input type="checkbox"/>  Disapprove <input type="checkbox"/>  No opinion <input type="checkbox"/> 	

Hanoi, June 27, 2025

Confirmation of shareholder/authorized person
(Signed and full name)

HaNoi, day 27 month 6 year 2025

**REGULATIONS ON ORGANIZATION AND OPERATION OF
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**

CHAPTER I

GENERAL PROVISIONS

Article 1. Scope and subjects of application

- 1.1** These Regulations apply to the organization of the Annual General Meeting of Shareholders 2025 (hereinafter referred to as the "Meeting" or "AGM") of Ocean Group Joint Stock Company (hereinafter referred to as the "the Company");
- 1.2** These Regulations specifically stipulate the rights and obligations of shareholders, authorized attendees, and parties involved in the Meeting, as well as the conditions and procedures for conducting the Meeting;
- 1.3** Shareholders, authorized attendees, and participating parties are responsible for complying with the provisions of these Regulations.

CHAPTER II

RIGHTS AND OBLIGATIONS OF PARTICIPANTS IN THE MEETING

Article 2. Participants in the Meeting

Participants in the Meeting are shareholders or their authorized representatives (legitimately authorized) who are not restricted from attending the Meeting under the provisions of law and are listed in the shareholder list provided by the Vietnam Securities Depository and Clearing Corporation on the record date for attending the Meeting (May 27, 2025). The authorized person is not allowed to re-authorize a third party.

Article 3. Regulations on the Order of the Meeting

- 3.1** Shareholders (individuals, organizations) are considered to attend and vote at the 2025 AGM if they are shareholders, legal representatives of shareholders directly attending the meeting, and/or authorize in writing one or more other individuals or organizations to directly attend and vote at the meeting. At the Meeting, each shareholder, legal representative of the shareholder, authorized representative, or authorized person, upon attending the Meeting, must present and submit:
 - 3.1.1.** For shareholders who are individuals
 - 3.1.1.1.** If the shareholder directly attends, the shareholder needs to present: The original of their personal legal documents: Citizen Identity Card, Passport, other lawful personal identification papers that are still valid;
 - 3.1.1.2.** If the shareholder authorizes another person to attend the Meeting, the authorized person must present the original of their personal legal documents (as in Section 3.1.1.1 of this Regulation), present and submit the original of a valid power of attorney (according to the provisions of Article 144 of the Law on Enterprises) at the time of checking and registering shareholders.

A valid power of attorney must satisfy all of the following regulations:

- (i) The original power of attorney, with correct and complete information filled in;

- (ii) The total number of authorized shares does not exceed the number of voting shares owned by the shareholder (in case the shareholder authorizes multiple people to attend the Meeting, the total number of shares authorized on the powers of attorney must not exceed the total number of voting shares owned by the shareholder);
- (iii) The power of attorney must not be erased, deleted, corrected, or spliced with information; and must have the signature, full name of the shareholder and the authorized person attending the meeting clearly stated.

3.1.2. For shareholders that are organizations:

3.1.2.1. If the legal representative of the shareholder directly attends, they must present:

- a. The original of their personal legal documents: Citizen Identity Card, Passport, or other lawful personal identification document that is still valid;
- b. A certified copy of the Enterprise Registration Certificate/Operating License/Establishment Decision that is still valid (if the Establishment Decision does not show the current head of the organization, please bring the valid Appointment Decision), or other equivalent document.

3.1.2.2. If the shareholder that is an organization authorizes a person who is not the legal representative to attend the meeting, the authorized person must present:

- a. The original of their personal legal documents: Citizen Identification Card, Passport, or other lawful personal identification document that is still valid;
- b. A certified copy of the Enterprise Registration Certificate/Operating License/Establishment Decision that is still valid (if the Establishment Decision does not show the current head of the organization, please bring the valid Appointment Decision), or other equivalent document;
- c. Present and submit the original valid authorization letter (according to the provisions of Article 144 of the Enterprise Law) at the time of inspection and shareholder registration. A valid authorization letter must simultaneously satisfy the following regulations:
 - (i) The original authorization letter, with correct and complete information;
 - (ii) The total number of authorized shares does not exceed the number of voting shares owned by the shareholder (if the shareholder authorizes multiple people to attend the Meeting, the total number of shares authorized on the authorization letters must not exceed the total number of voting shares owned by the shareholder);
 - (iii) The power of attorney must be free from any erasures, corrections, modifications, or information ghép; it must be signed by the legal representative of the shareholder and the authorized person, clearly stating their full names, and affixed with the organization's seal on the signature of the legal representative.

3.1.3. Shareholders, legal representatives of shareholders, authorized representatives, or proxies (hereinafter collectively referred to as "*Shareholders/Authorized Representatives of Shareholders*") attending the Meeting must present all documents as stipulated in item 3.1 of this Regulation for the Shareholder Verification Committee to inspect and receive Voting Cards and Ballots (as stipulated in Article 5 of this Regulation) after the Shareholder Verification Committee confirms their eligibility. In the event that Shareholders/Authorized Representatives of Shareholders fail to present or do not fully present the aforementioned documents for the Organizing Committee of the Meeting to verify the eligibility of the attendees, the Organizing Committee of the Meeting has the

right to refuse their attendance at the Meeting, and such refusal shall be recorded in a Minutes.

- 3.2. Shareholders/Authorized Representatives of Shareholders entering the meeting room must sit in the correct positions or areas designated by the Organizing Committee of the Meeting and comply with the seating arrangements of the Organizing Committee.
- 3.3. Shareholders/Authorized Representatives of Shareholders attending the Meeting must comply with the general rules of conduct in public places and the State's regulations on epidemic prevention (if any). Shareholders/Authorized Representatives of Shareholders attending the Meeting shall not engage in private conversations or use telephones during the Meeting. All mobile phones must be switched off or silenced. The audio or video recording of the Meeting must be publicly announced and must be approved by the Organizing Committee/Chairman of the Meeting. The Organizing Committee has the right to invite Shareholders/Authorized Representatives of Shareholders who do not comply with the general regulations to leave the Meeting in order not to affect the common agenda.
- 3.4. The Organizing Committee may require shareholders/authorized representatives of shareholders attending the Meeting to undergo inspections or security measures deemed appropriate by the Organizing Committee. In the event that a shareholder/authorized representative of a shareholder fails to comply with the aforementioned inspection regulations or security measures, the Organizing Committee, after careful consideration, may refuse or expel the shareholder or authorized representative of the shareholder from the Meeting venue, and a record of this will be made.
- 3.5. Shareholders/authorized representatives of shareholders attending the Meeting are responsible for attending the General Shareholders Meeting from the beginning to the end of the Meeting. In the event that a shareholder/authorized representative of a shareholder attending the Meeting must leave the meeting before the end of the Meeting for objective reasons, that shareholder may contact the Vote Counting Committee/Organizing Committee to exercise their voting rights on the matters on the ballot (the shareholder signs, clearly states their full name, and marks the corresponding selected opinions on the ballot). The ballot, which the shareholder will place in a sealed envelope, seal, and hand over (a record of this handover will be made), will still be accepted and the votes counted in accordance with the regulations in this Regulation.

Article 4. Convening Conditions for the Meeting

- 4.1. The Meeting can be conducted when the number of shareholders/authorized representatives of shareholders in attendance represents at least 50% of the total number of voting shares of the Company, according to the shareholder list compiled at the time of the shareholder list closing for attendance at the Meeting.
- 4.2. If the Meeting does not meet the convening conditions stipulated in Article 4.1 of this Regulation, the summoning and conducting of the subsequent Meeting of Shareholders (second convening) will be carried out in accordance with the Company's Charter and the provisions of the Law on Enterprises.

Article 5. Voting at the Meeting

- 5.1. All matters on the agenda of the Meeting must be approved by direct voting at the Meeting. Each shareholder/authorized representative of a shareholder is issued a Voting Card/Ballot with the shareholder code (attending)/barcode and affixed with the corporate seal of the Company.
- 5.2. Voting method using Voting Cards:
 - 5.2.1. Characteristics: The Voting Card is a card bearing the Company's corporate seal, containing information of the Shareholder/authorized representative of the shareholder,

shareholder code (attending) and/or barcode, and the number of voting shares at the Meeting.

- 5.2.2. Purpose: Used to vote on matters requiring immediate approval at the Meeting in the form of RAISING CARDS at the request of the Chairwoman of the Meeting.
- 5.2.3. Usage: Shareholders/authorized representatives of shareholders shall raise their voting cards to vote "In Favor", "Against", or "No Opinion" on the voting items when requested by the Organizing Committee or the Chairman of the Meeting by means of raising voting cards. The voting shall be conducted by checking the voting cards in favor, followed by checking the voting cards against, then checking the voting cards with no opinion, and finally counting the votes to collect the number of votes in favor, against, no opinion, and the corresponding percentage on the total number of votes participating in the voting at the Meeting of shareholders/authorized representatives of shareholders attending the meeting.
- 5.2.4. In the following cases:
 - a. Shareholders/authorized representatives of shareholders do not raise their cards: in this case, the shareholder/authorized representative of the shareholder who does not raise the card will be deemed not to participate in the voting.
 - b. Shareholders/authorized representatives of shareholders raise cards for two or more opinions for the same voting item, the last voting opinion raised by the shareholder/authorized representative of the shareholder will be considered the opinion of the shareholder/authorized representative of the shareholder and will be included in the voting results of that voting item.
- 5.2.5. The results of the voting card count will be announced by the Chairman/Counting Committee immediately after voting on each item.

5.3. Method of voting by Ballot:

- 5.3.1. Characteristics: The ballot is a ballot with the Company's seal, containing information of the shareholder/authorized representative of the shareholder, shareholder code (attending) and/or barcode, and the number of shares with voting rights at the Meeting. The ballot will have one or more items to be voted on at the Meeting and will be numbered by the Organizing Committee in the order of voting.
- 5.3.2. Purpose: To vote on matters requiring approval at the Meeting by means of ballots. The Organizing Committee shall set up ballot boxes in the hall for shareholders to cast their votes.
- 5.3.3. Instructions: The Ballot Paper will be pre-printed by the Organizing Committee of the Meeting with all matters requiring a vote. Corresponding to each matter to be voted on, there will be 3 options: "Approve," "Disapprove," or "No Opinion." When the Chairperson asks shareholders to vote, shareholders should mark their choice ("X" or "V") on the selected option and deposit the voted ballot into the ballot box, except for cases where shareholders have handed over their ballot papers to the Vote Counting Committee/Organizing Committee in accordance with the provisions of Article 3.5 of this Regulation.
- 5.3.4. Validity of Ballot Papers:
 - A valid Ballot Paper: is a ballot paper issued by the Organizing Committee of the Meeting according to the form, bearing the seal of Ocean Group Joint Stock Company, and marked in accordance with regulations for each matter put to a vote (for each matter put to a vote, shareholders/authorized representatives of shareholders may only choose one of the three options: Approve - Disapprove - No Opinion; in case a shareholder/authorized representative of a shareholder changes their mind before completing the voting, they will

re-mark and sign to the right of their final choice); legibly states the full name of the shareholder/authorized representative of the shareholder attending the meeting; The ballot is submitted to the Vote Counting Committee before the Chairperson of the meeting announces the end of the voting period and the ballot box has not been sealed; and the Ballot is submitted to the Vote Counting Committee/Organizing Committee in the cases specified in Article 3.5 of this Regulation.

- Invalid ballots: are those not issued by the Congress Organizing Committee; ballots not affixed with the corporate seal of Ocean Group Joint Stock Company; ballots that are torn, crossed out, or erased; ballots with additional information added; ballots without the signature and full name of the shareholder/authorized representative of the shareholder attending the meeting; ballots submitted after the time the Chairperson announced the end of the voting (after the Chairperson asked the Congress if there were any shareholders who had not yet voted and no shareholders had any comments). Ballots with 02 different opinions recorded in the same content (but without the shareholder's signature on the final selected option) or without selecting any opinion shall be considered invalid for that content. Voting on each content to be approved on the ballot is independent of each other, and validity is determined on each voting content.
- Handling of Invalid Ballots.
- Invalid ballots due to reasons such as not being issued by the Congress Organizing Committee, not affixed with the corporate seal of Ocean Group Joint Stock Company; ballots that are torn, crossed out, or erased for general information or all voting contents; ballots with additional information added; ballots without the signature and full name of the shareholder/authorized representative of the shareholder; ballots submitted after the time the Chairperson announced the end of the voting will not have their entire voting content included in the vote counting results.

5.4. Voting Rules:

- 5.4.1. Each ordinary share held or represented by proxy corresponds to one vote.
- 5.4.2. The voting ratio (For - Against - Abstain) on each voting item shall be determined by the ratio between the total number of valid voting shares for that item of the shareholders/authorized representatives of shareholders divided by the total number of valid votes attending and voting at the Meeting up to the time of voting on that item.
- 5.4.3. Time for counting votes and announcing the voting results: The ballots will be counted by the Vote Counting Committee, and the results will be reported after the voting on that issue.
- 5.4.4. Time for counting votes and announcing the voting results: The ballots will be counted by the Vote Counting Committee, and the voting results will be reported immediately at the Meeting.

Article 6. Speaking at the Meeting

- 6.1.** Shareholders/authorized representatives of shareholders attending the meeting who wish to speak for discussion must register the content of their speech on the question slip. If there is no question slip, they must register the content of their speech on paper and forward it to the support team for submission to the Secretariat to present to the Chairman of the Meeting.
- 6.2.** If the Chairman of the Meeting requests shareholders to speak directly, shareholders should raise their hands to request to speak and only speak when the Chairman of the Meeting invites them to speak.
- 6.3.** All shareholders have the right and are encouraged to participate in speaking at the Meeting. However, in the event that there are too many speeches, leading to the extension of the Meeting beyond the expected time, or there are many overlapping opinions on the

content, the Chairman of the Meeting has the right to select the most general or closest opinions to the agenda for answering and refuse to answer issues outside the agenda, ensuring the discussion time according to the agenda approved by the Meeting.

- 6.4.** Shareholders should be concise when speaking, avoid repetition, and focus on the core issues for discussion, in accordance with the agenda of the Meeting that has been approved. The Chairman of the Meeting will arrange for shareholders to speak in the order of registration and will also answer shareholders' questions.

Article 7. Rights and Responsibilities of the Chairman of the Meeting

- 7.1.** The Chairwoman of the Board of Directors of Ocean Group Joint Stock Company is the Chairman of the Meeting.
- 7.2.** Rights and responsibilities of the Chairman of the Meeting:
- 7.2.1. Manage the activities of the Meeting of Shareholders of Ocean Group Joint Stock Company according to the agenda approved by the Meeting of Shareholders.
- 7.2.2. Guide delegates and the Meeting in discussions.
- 7.2.3. Present drafts and conclusions on necessary issues for the Meeting of Shareholders to vote on.
- 7.2.4. Answer/designate responsible persons to answer questions requested by the Meeting.
- 7.2.5. The Chairman of the Meeting shall work on the principles of fairness and objectivity, conduct the Meeting in a legitimate and orderly manner, and reflect the wishes of the majority of shareholders and shareholder representatives attending.
- 7.2.6. Other rights in accordance with the Charter of Ocean Group Joint Stock Company and legal regulations.
- 7.3.** Support Team of the Chairman of the Meeting: The Chairman of the Meeting will appoint a number of individuals who have expertise, prestige, and understanding of the Company's operations (possibly representatives of the Management Board and/or Supervisors) to support the Chairman of the Meeting in the process of administering the meeting.

Article 8. Inspection and Shareholder Registration Committee

The Inspection and Shareholder Registration Committee attending the Meeting is appointed by the Organizing Committee of the Meeting. The Inspection and Shareholder Registration Committee is responsible for checking delegates, issuing Voting Cards/Ballots, and documents related to the Meeting. Report to the General Meeting of Shareholders on the results of inspection and shareholder registration, and the legality and validity of the organization of the Meeting in accordance with the provisions of law and the Charter of Ocean Group Joint Stock Company.

Article 9. Secretary of the Meeting

- 9.1.** The Chairman of the Meeting shall appoint one or more persons to act as the Secretary of Meeting.
- 9.2.** The Secretary of the Meeting shall have the following duties:
- 9.2.1. Fully and truthfully record the entire proceedings of the Meeting and the issues approved or noted by the shareholders in the Minutes of the Meeting and approve them before the closing.
- 9.2.2. Assist the Chairman of the Meeting in announcing draft documents, conclusions, and Minutes of the Meeting.
- 9.2.3. Receive shareholders' question ballots through the department supporting the Chairman of the Meeting.

Article 10. Ballot Counting Committee

10.1. The Supervisory Board shall appoint personnel to the Ballot Counting Committee.

10.2. The Ballot Counting Committee shall have the following duties:

10.2.1. Disseminate the rules and principles for conducting voting, and provide instructions on how to use the voting ballots/cards.

10.2.2. Collect voting cards/ballots after the Meeting votes and conduct the ballot counting.

10.2.3. Report the ballot counting results to the Chairman of the Meeting/the Meeting.

10.2.4. Review and report to the Meeting on decisions regarding violations of voting rules or complaints about the voting process (if any).

Article 11. Minutes and Resolutions of the General Meeting of Shareholders

11.1. All meeting contents at the General Meeting of Shareholders must be recorded by the Meeting Secretary in the Minutes of the General Meeting of Shareholders. Specifically, the content of exchanges and discussions between shareholders and the Chairman of the Meeting shall be prepared, attached to the Minutes of the General Meeting of Shareholders, and publicly disclosed to all shareholders and the public as prescribed. The Minutes of the meeting shall be read and approved before the meeting adjourns and shall be kept at the Company's headquarters.

11.2. Based on the Minutes of the General Meeting of Shareholders, the Meeting Secretary shall prepare the Resolution of the General Meeting of Shareholders, including the contents approved by the General Meeting of Shareholders, and submit it to the Chairman of the Meeting for promulgation.

Article 12. Implementation Provisions

The Regulations of the 2025 Annual General Meeting of Shareholders of Ocean Group Joint Stock Company shall take effect immediately after being approved by the vote of the General Meeting of Shareholders of Ocean Group Joint Stock. Shareholders/authorized representatives of shareholders, attendees of the Meeting, and parties participating in the Meeting are responsible for implementing these Regulations.

These Regulations may be amended from time to time and must be approved by a vote of the General Meeting of Shareholders.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN/HEAD OF ORGANIZING COMMITTEE**

(Signed)

LE THI VIET NGA

Note: This document is subject to amendments and supplements as deemed appropriate, and will be submitted to the General Meeting of Shareholders for review and approval at the Meeting.

No: 01/2025/NQ-DHDCD

Hanoi, June 27, 2025

RESOLUTION
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
OF OCEAN GROUP JOINT STOCK COMPANY

- *Pursuant to the Enterprise Law No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;*
- *Pursuant to Charter of Ocean Group Joint Stock Company;*
- *Pursuant to the Minutes of the 2025 Annual General Meeting of Shareholders of Ocean Group Joint Stock Company 01/2025/BB-DHDCD dated June 27, 2025.*

RESOLUTION

- Article 1.** Approve the Report on the results of business operations in 2024 and the business plan for 2025 in Document No. 01/2025/OGC-BTGD dated June 5, 2025 *(according to the attached documents)*.
- Article 2.** Approve the Report on the activities of the Board of Directors in Document No. 02/2025/BC-HDQT dated June 5, 2025 *(according to the attached documents)*.
- Article 3.** Approve the Report of the independent member of the Board of Directors in Document No. 03/2025/BC-HDQT dated June 5, 2025 *(according to the attached documents)*.
- Article 4.** Approve the Report of the Board of Supervisory in Document No. 04/2025/BC-BKS dated June 5, 2025 *(according to the attached documents)*.
- Article 5.** Approve the audited financial statements for 2024 in Document No. 05/2025/TT-HDQT dated June 5, 2025 *(according to the attached documents)*.
- Article 6.** Approve the proposed contents in Document No. 06/2025/TT-BKS dated June 5, 2025 regarding the selection of an auditing firm for the fiscal year 2025 *(according to the attached documents)*.

- Article 7.** Approve the implementation of remuneration payment to the Board of Directors and the Board of Supervisory in 2024 in Document No. 07/2025/BC-HDQT dated June 5, 2025 (*according to the attached documents*).
- Article 8.** Approve the remuneration plan for the Board of Directors and the Supervisory Board in 2025 in Document No. 08/2025/TT-HDQT dated June 5, 2025 (*according to the attached documents*).
- Article 9.** Approve the profit distribution for the year 2024 in Document No. 09/2025/TT-HDQT dated June 25, 2025 (*according to the attached documents*).
- Article 10.** Approve the proposal regarding the change in the membership structure of the Company's Board of Directors in Document No. 10/2025/TT-HDQT dated June 5, 2025 (*according to the attached documents*).
- Article 11.** Approve the proposal regarding the approval of the change of Legal Representative of the Company in Document No. 11/2025/TT-HDQT dated June 5, 2025 (*according to the attached documents*).

Article 12. Implementation Provisions

The General Meeting of Shareholders assigns the Board of Directors, the Board of Supervisory, the General Director, and relevant departments, divisions, and individuals to be responsible for implementing the Resolution of the General Meeting of Shareholders in accordance with the provisions of law, the Company's Charter, and other internal regulations.

This Resolution shall take effect from the date of signing.

**FOR AND ON BEHALF OF THE GENERAL
SHAREHOLDERS' MEETING
CHAIRPERSON OF THE MEETING**

LE THI VIET NGA